



Dear Orchard Hills Summer Camp Parents, Guardians, and Campers,

We are thrilled to be hosting our 32nd year of Summer Camp at Orchard Hills...with some changes.

We are offering NINE weeks of fun and adventure this year from June 29th through August 28th.

We want to assure you that we are doing everything in our power to have an exciting summer camp season. We are an accredited summer camp and have always followed the guidelines given to us by the state and local board of health.

Registration is open! All registrations must be done by phone and/or email (online registration not available at this time) with the Camp Administrator, Amelia Fountain, at 978-537-8387 ext. 501 or camp@ohaclub.com. **Space will be limited, so don't wait!**

All registrations for Summer 2020 (exception of previous registrations) are full-week only and require a non-refundable \$25 per child per week deposit. Attached, please find the updated rates. This change has been made for the health and safety of all campers and staff as recommended by the CDC and Board of Health.

There is no doubt that Summer Camp will look a little different this year, but we will have a blast, nonetheless. We cannot wait to see the children and bring some fun, socialization, and routine into their lives!

Please review the Protocols and Procedures on the following pages. These protocols are specifically for Phase 2. We will update you with any new protocols as we move forward.

Warm Regards,

Orchard Hills Summer Camp Staff 2020

2020 Protocols and Procedures

1. All campers must register for full week in order for us to provide the most safe, consistent environment for all. We will have capacity limits.
2. All children will be placed in a small group of 10 or less with two staff. They will remain in that group for the week and rotate areas with other groups. All equipment, area, etc. will be cleaned in between group usage.
3. Check in and out process will have social distancing spacing in place. Parents will not be allowed past the check in the area to limit contact with other campers and equipment. One parent will be allowed to enter the check in/out area for ease of social distancing. It Please see the indoor/outdoor check in/out policies and procedures below.
4. Check in process will require a Health Screening Survey with parent/guardian signature. We also require you to self-screen at home. Please see the screening questions below. If you answer yes to any of the screening questions, or if your child has a temperature of 100.0 °F or above, he/she will not be able to enter camp for at least 24 hours. You will be credited camp fees for the day.

(Please plan for extra time for check in process each day)

5. We will be vigilant about handwashing and hand sanitizing. Hand sanitizer waiver must be signed before attendance as required by state regulations. Please see attached waiver. Must be returned to camp administrator by email (camp@ohaclub.com) or fax (978-534-5957).
6. Children must bring a mask with them to camp. Masks are recommended but not mandatory unless we cannot safely social distance.
7. Staff will be wearing masks or face shields, except for in the pool.
8. Children will be assigned the same backpack hook and other items (such as a bubble for swim) for the week.
9. If children want to ride our scooters or bikes, they must bring their own helmet to camp (knee and wristpads for razor scooters).
10. Small locked cubbies will be available this summer for children to leave items like helmets, sunscreen, etc., for the week.
11. Children will not be able to share goggles. Normally we have a camp goggle bin for them to borrow at camp. They must bring their own pair, labeled with their full name.
12. Staff will be (and always have been) vigilant about cleaning and will be disinfecting surfaces on a regular basis throughout the day.
13. Staff will wear gloves when assisting children with things such as filling their water bottle, craft projects, etc.
14. Staff will be allowed to assist in applying sunscreen with gloves on. Children are not allowed to share sunscreen or face sticks (unless siblings). We will also have large mirrors and carefully watch children as they apply their own sunscreen if able. You must provide a can of SPRAY sunscreen and a face stick for the week (or allergy specific sunscreen).
15. Campers must arrive each morning wearing his/her swimsuit unless there is a medical concern.
16. Parents will wait inside the lobby of OHAC for late drop-off and early pick-up. Staff will come in to get the camper or bring the camper in for dismissal. Please notify staff ahead of time to arrange late drop off or early pickup.
17. Field trips have been prohibited by the CDC. Fun America trips will not be a part of our summer this year. We will be planning some exciting “in-house” experience days.
18. If your camper should fall ill (feverish, abdominal pain, etc.) staff will wear a mask and gloves. The camper will also have a mask provided and will be isolated in a separate area away from other campers. Parent will be contacted for immediate dismissal.

Indoor/Outdoor Check In/Out Policies and Procedures

- Each day at drop off, you will wait with your child(ren) on a socially distant marker for the health screening, then proceed to another socially distant marker for check in.
- Same procedure at pick up with the exception of the health screening.
- We strongly suggest that the same parent/guardian drop off and pick up.
- You will not be allowed past the check in station, which is before the entrance gate to camp. A counselor will walk the children from the gate to their appropriate group.
- If it rains, camp will be held indoors at the Basketball Court (5300 sq. ft)
- A screening zone will be set up to the left of the main entrance to the building (4 orange cones will be set up for socially distant waiting zones)
- Parents will be asked to wait in cars until a cone space opens up.
- After completing the screening, you will then proceed into the door to the left (labeled “birthday room”) to check in (space for 3 to social distance).
- You will then exit through the Basketball door (one way) so as not to return out the same door as they entered.
- Same process for check out except for the screening.

Screening Policies and Procedures

- Each day before coming to camp, you must self-screen at home including a temperature check, and answering the following questions:
- Have you or any household members had any of the following symptoms in the past 24 hours?
 - Fever (100°F or above)
 - Cough
 - Sore Throat
 - Difficulty breathing
 - Gastrointestinal symptoms (diarrhea, nausea, vomiting)
 - Fatigue
 - Headache
 - New loss of smell/taste
 - New muscle aches
 - Any other signs of illness
- In the past 14 days, have you had close contact with a person known to be infected with the novel coronavirus (COVID-19)?
- If you answer yes to any of these questions, your child will not be able allowed into camp that day.
- Upon arriving at Orchard Hills camp, the same screening questionnaire will need to be completed and signed as part of the check in process.

In addition to the new screening and check in procedure required by the state, a hand sanitizer waiver is also required. Please fill out below and bring to camp the first day or email/fax to us.

Hand Sanitizer Waiver

I, _____, a parent/guardian of a 2020 Orchard Hills Athletic Club Summer
(Print Full Name)

Camper, give permission for my child, _____, to use hand sanitizer.
(Print Full Name)

Signature: _____ Date: ____/____/____

This waiver must be completed and returned to the Camp Administrator, Amelia Fountain, as soon as possible.

camp@ohaclub.com

Fax: 978-534-5957

Additional Information:

Camp starts at 8:00 am and ends at 4:00 pm. Early drop off begins at 7:30 am and after care is available until 6:00 pm. (those must be pre-arranged with camp administrator).

Check in/out is located at the far end of the building (drive past the building). You will be greeted by a counselor at our screening booth followed by the check-in booth. The gate is locked between the hours of 9:15 am and 3:45 pm. If you need to drop off or pick up during this time, you wait in the lobby of OHAC until camp staff can meet you. If someone other than the parent will be picking up your child, please inform the camp counselors/camp administrator. The designated person must be on the authorized pick-up list, and will be required to present a valid ID.

The following is a list of items that should be packed for your camper each day:

1. Bathing Suit and Towel
 2. Change of clothes
 3. Sneakers
 4. Sandals/Crocs for pool
 5. Sunscreen (spray is preferred)/Bug spray
 6. 2 Snacks
 7. Lunch
 8. Water bottle
 9. Long pants and shirts (for woods)
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- ❖ Please label all belongings
 - ❖ A canvas tote bag will be given to each camper on the first day. We prefer campers use this for their swim gear and their back pack holds the rest (extra clothes, lunch)
 - ❖ Water is provided for all campers (they may bring other beverages if desired)
 - ❖ A peanut free table is provided for those with peanut/nut allergies
 - ❖ All electronics and cell phones are not allowed during camp and we cannot be held responsible for lost valuables



2020 Camp Rates

Updated 05/19/2020

Full-week registration only



Through June 30, 2020

\$335 – Member

\$385 – Public

Aftercare \$15/child/day



Starting July 1, 2020

\$375 – Member

\$425 – Public

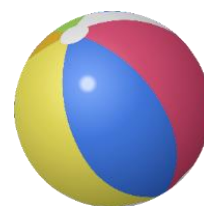
Aftercare \$15/child/day

Available Discounts

Save **10%** if you agree to be billed
in full on Friday 6/26/2020!

\$25 sibling discount

FREE before care! (Must pre-register)



Deposit and Refund Policies

We require a deposit of \$25 per child per week of registration. This deposit is NON-REFUNDABLE and NON-TRANSFERABLE. You may cancel your registration 2 weeks prior to the date of attendance for a refund, minus the \$25 deposit. If you need to cancel within 2 weeks of the date of attendance, you may receive a credit for the amount paid, minus the \$25 deposit. This credit may be used toward summer camp or vacation programs at a later date. Registrations must be completed (ALL forms and payment) by Friday at 6 pm of the week prior to attendance. These policies have been put in place for the safety of your child(ren). Staffing must be coordinated in advance in order to meet state regulations. We appreciate your cooperation and understanding.